

MINUTES OF THE MEETING OF WIGTOFT PARISH COUNCIL HELD ON 2nd August, 2021.

Present: Cllr B Leggott; Cllr S Smith; Cllr P Craven; Cllr S Baxter.

Also Present: County Councillors, Michael Brookes.

Public forum: None

Chairman's remarks: None

046/21 Apologies for absence and reasons given

Cllrs Brigham and Collingwood sent their apologies. It was resolved to accept their apologies and reasons for absence. Borough Councillor M Cooper sent his apologies.

047/21 To receive any declarations of interest in accordance with the Localism Act 2011.

None.

048/21 Police Report. Nothing to report.

049/21 Notes of the meeting held on 5th July 2021 and the annual meeting held on 4.5.21 to be confirmed and signed as minutes.

The above notes were agreed and signed as minutes. It was resolved to accept the notes as minutes. **ACTION: Clerk to post minutes on website.**

050/21 Financial matters: Accounts for payment; budget figures and financial report.

Date of invoice	Details of payment	Amount ex vat	Vat reclaimable	VAT not reclaimable	Overall total	How paid
15.7.21	Pay	208.00				BACS
15.6.21	PAYE	52.00				BACS
15.7.21	Clerk use of home as office	20.00				BACS
31.7.21	Payroll services	18.00				BACS
5.7.21	Hand gel for meeting	6.25	1.25			Debit card
5.7.21	Blu tac and wipes for meeting	2.98				Debit card
5.7.21	HP Instant Ink	8.32	1.67			
TOTAL		315.55	2.92		318.47	
RECEIPTS						
	None					
TOTAL		0.00				

Finance report – None.

It was resolved to authorise the above payments and budget figures. **ACTION: Clerk to make payments and add budget to website.**

051/21 Planning None

052/21 Correspondence

5.7.21	Boston Borough Council, Councillor Grant Schemes	emailed to Councillors 7.7.21
6.7.21	LALC enews	emailed to Councillors 7.7.21
6.7.21	LCC Highways re temporary traffic restriction A17 layby	emailed to Councillors 7.7.21

6.7.21	Parish News from Boston Borough Council posted on Facebook.	emailed to Councillors 22.6.21 and
15.6.21	LALC enews	emailed to Councillors 22.6.21
18.6.21	Boston Borough Council £20m bid to level up Town Centre posted on Facebook	emailed to Councillors 22.6.21 and
24.6.22	Letter from Lincs Police re Neighbourhood Policing posted on Facebook.	emailed to Councillors 28.6.21 and
29.6.21	LALC enews	emailed to Councillors 29.6.21
13.7.21	LALC enews	emailed to Councillors 18.7.21
7.7.21	Letter from BBC/ELDC about planning services	emailed to Councillors 18.7.21
20.7.21	LALC enews	emailed to Councillors 26.7.21

053/21 Councillors' Reports.

Cllr SS – confirmed the donation from the Parish Council to the Village Hall has been received with thanks.

County Cllr MB – confirmed repairs to Green Lane are on the Highways list for repair next year.

054/21 Clerk's report

(036/21) - Letter sent to business about lorries parking on both sides of the road near the village hall. No response received to date.

(039/21) – Order placed for the painting and treatment of the wood and preparation and painting of the metal work on the benches in the village. This work will start as soon as possible.

055/21 To discuss the July monthly play area inspection undertaken by Cllr SS. An update on the loose fittings on the small embankment slide and on the additional quote for the wetpour repairs. To agree the type of annual inspection to be undertaken by Wicksteed.

Cllr PC confirmed he had greased the moving parts of the roundabout. It was resolved to send out an email to all Councillors asking if anyone has the tools to repair the fixings on the small embankment slide. Everyone present was willing to help with the repair. Cllr SS mentioned the weeds that are growing up the fencing, seats and some equipment. She has spoken to the contractor who cuts the grass who has now strimmed them off. It was resolved to order the annual accompanied play area inspection at a cost of £86. It was resolved to wait for the annual play area inspection report before discussing the wetpour repairs. **ACTION: Clerk to send out email about the small embankment slide repair and to process an order for the annual inspection.**

056/21 To discuss the proposed offer of regular website, Microsoft Office and IT support from Pete Langford via LALC.

It was resolved to take up the offer at a cost of £15 per month. **ACTION: Clerk to advise LALC.**

057/21 To discuss the offer from Boston Borough Council to hold a free Dementia Friends information Session for Councillors and residents of the Parish.

Councillors did not feel that to add the session to a monthly meeting would be the best way of offering this to residents. It was resolved to investigate holding a separate session in the village hall. **ACTION: Clerk to obtain suitable dates for use of the village hall.**

058/21 To discuss the proposed village Christmas Meal.

As Cllr Brigham was not at the meeting, it was resolved to defer the discussion to the next meeting. **ACTION: Clerk to add to the agenda for the next meeting. Cllrs SS to include information about the proposed event in the Newsletter. Cllr SS to approach local charities about possible funding.**

059/21 An update on the maintenance of the wildflower garden and the path leading to it (PC).

Cllr PC confirmed that the grass had been cut and that he will arrange the next cut. Cllrs Brigham and Smith had drawn up a plan where they felt the pathways through the garden should be mown. Clerk to contact grass cutting contractor about quotes for regular cutting of the grass next season. Quote to be included in the budget planning discussion for the next financial year. Darren Rush has offered some bark chippings for the path once it has been cut. Cllr PC offered to donate 3 bird boxes. **ACTIONS: Clerk to arrange quote and add to budget planning agenda for October.**

060/21 An update on the grass cutting in the churchyard by the Community Service Group (Cllr Brigham).

As Cllr Brigham was not present at the meeting, the item is to be added to the agenda for the October meeting.
ACTION: Agenda item for October meeting.

Meeting closed at 20:40

Next meeting 4.10.21 at 7.30 pm.