

MINUTES OF THE MEETING OF WIGTOFT PARISH COUNCIL HELD ON 1st November, 2021.

Present: Cllr B Leggott; Cllr S Smith; Cllr P Craven; Cllr S Collingwood and Cllr S Brigham.

Also Present: None

Public forum: None

Chairman's remarks: Welcome to the November meeting

077/21 Apologies for absence and reasons given

Cllr SB sent his apologies and reason for absence. County Cllr M. Brookes and Brough Cllr M Cooper sent their apologies.

078/21 To receive any declarations of interest in accordance with the Localism Act 2011.

None

079/21 Police Report. None

080/21 Notes of the meeting held on 4.10.21 to be confirmed and signed as minutes.

The above notes were agreed and signed as minutes. It was resolved to accept the notes as minutes. **ACTION: Clerk to post minutes on website.**

081/21 Financial matters: Accounts for payment; budget figures and financial report.

Date of invoice	Details of payment	Amount ex vat	Vat reclaimable	VAT not reclaimable	Overall total	How paid
15.10.21	Pay	208.00				BACS
15.10.21	PAYE	52.00				BACS
15.10.21	Clerk use of home as office	20.00				BACS
30.10.21	Payroll services	18.00				BACS
5.10.21	Printer paper	3.75				Debit card
6.10.21	Printer Ink	8.32	1.67			Debit card
4.10.21	Donation towards Xmas meal	100.00				BACS
TOTAL		410.07	1.67		411.74	
RECEIPTS						
1.10.21	Precept from Boston Borough Council	5105.50				BACS
21.10.21	Land rent	345.00				Cheque
TOTAL		5105.50				

Finance report – The land rent for the period 1.11.21 to 30.4.22 of £345 has been received. The tenant has accepted the increase in rent from 1.11.22 for 3 years at £175 per acre.

The precept payment for the second half of the current year for £5105.50 has been received into the bank account from Boston Borough Council.

It was resolved to authorise the above payments and budget figures. **ACTION: Clerk to make payments and add budget to website.**

082/21 **Planning: none.**

083/21 **Correspondence**

4.10.21	email about the formal consultation exercise on the future of four local hospital services. emailed to Councillors 4.10 .21. Posted on Facebook page and website.	
2.10.21	Local Area Police Team latest newsletter. emailed to Councillors. Posted on Facebook and website	
12.10.21	LALC enews	emailed to Councillors 15.10.21
14.10.21	email from Ecotricity about proposed solar wind farm at East Heckington. mailed to Councillors 15.10.21	
13.10.21	email from Boston Borough Council about Christmas events emailed to Councillors and posted on Facebook	
19.10.21	BBC Parish Councils Newsletter	Emailed to Councillors 21.10.21
19.10.21	LALC enews	Emailed to Councillors 21.10.21
26.10.21	LALC enews	Emailed to Councillors 26.10.21

084/21 **Councillors' Reports.**

Cllr SS – mentioned the recent accident outside the Village Hall where a car ran into a parked lorry. Councillors had voiced their concerns about lorries parking in this area previously and the clerk had written to the business opposite to ask if they would ask the drivers to park on the same side of the road if there is more than one vehicle and minimise the length of time they are parked there. Cllr SS said the police have said it's not illegal to park in this location but it may be possible to get some kind of parking restriction. It was resolved that the clerk should contact the Road Safety Partnership for advice. **ACTION: Clerk to make contact.**

085/21 **Clerk's report**

10.10.21. Telephone call received from a member of the public about broken glass in the Play Area. Cllr Sally Smith attended to clear the glass.

086/21 **To continue with the budget preparation for 2022-23**

The clerk had prepared a spreadsheet and included some suggested figures. The clerk advised Council that no quotes have been received for the grass cutting etc. It was resolved to increase the budget for Maintenance/Gardening from £200 to £375 to allow for any work that may need to be done in the Wildlife Garden. **ACTION: Clerk to chase quotes before the next meeting when the final budget will be prepared.**

087/21 **To review the play area/playing field inspection undertaken by Cllr S. Brigham and to agree who will complete the November inspection.**

The above inspection was in order apart from the wetpour. A decision will be made about the wetpour repair after the annual inspection has been completed in December. Cllr SS volunteered to undertake the November inspection.

088/21 **To discuss the item in the Lincolnshire Association of Local Councils' (LALC) newsletter about Councillors' email addresses.**

Following a discussion, it was resolved that the clerk should set up separate email addresses for Councillors specifically for Parish Council use. **ACTION: Clerk to set up.**

089/21 To discuss the clerk's request to attend LALC's Clerks networking day at a cost of £15.

It was resolved to agree to the above.

090/21 To discuss the clerk's annual review undertaken by the Chairman and Vice Chairman.

The Clerk left the meeting at 19:52.

Cllrs Leggott and Brigham discussed the clerk's review with the other Councillors. It was resolved that a satisfactory annual review had been carried out and a written copy of the review notes will be sent to the clerk for signing.

Meeting closed at 20:09

Next meeting 6.12.21 at 19:00.