

**MINUTES OF THE ANNUAL MEETING OF WIGTOFT PARISH COUNCIL HELD ON 14<sup>th</sup> May 2018**

**Present:** Cllr. S. Collingwood; Cllr. M. Tunnard; Cllr. P. Craven; Cllr. M. Scrupps; Cllr. S. Baxter; Cllr; B. Leggott.

**Also Present:** One member of the public

**001/18 To elect the Chairman and Vice Chairman for the coming year and to complete their acceptance of office forms**

Cllr BL proposed Cllr SC as Chairman for the coming year. This was seconded by Cllr PC.

Cllr SB proposed Cllr PC as Vice Chairman for the coming year. This was seconded by Cllr SC.

Cllrs SC and PC completed and signed their acceptance of office forms. The signatures were witnessed by the Clerk.

**002/18 To confirm the notes from the meeting held on the 8th May 2017.**

The notes from the above meeting were confirmed and signed by the Chairman as minutes.

**003/18 To confirm arrangements for insurance cover in respect of all insurable risks.**

The Clerk summarised the amendments required to the Insurance Policy. It was resolved to renew the policy with Zurich Municipal at an annual premium of £515.12. The Clerk confirmed that the premium included the required amendments.

**004/18 To review the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.**

The Clerk advised the Council that the maximum amount which could be spent under the above Act for 2018/19 is £7.86 times the number registered on the Voters Roll. This equates to £3128.28. The Council sets a budget each year for this spend which cannot be more than the amount mentioned above. The total amount paid out as donations/grants last year was £490.00 which is within the 2017/18 limit.

**005/18 To review the Council's subscriptions to other bodies.**

The only subscription paid last year was to the Lincolnshire Association of Local Councils. It was resolved that the Council should continue with this subscription.

**006/18 To determine the time and place of ordinary meetings of the Council up to and including the next Annual Meeting of the Council**

The Clerk had prepared a list of the dates. It was resolved to accept these dates. The dates will be published on the website and the Notice Board by the Clerk.

**The Chairman closed the Annual Meeting and announced that the usual monthly meeting would now start.**