


WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Peter Craven
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 2nd November, 2020, commencing at 19:00. This meeting will be conducted via a video link due to exceptional circumstances. The business to be dealt with at the meeting is listed in the agenda.

If any members of the public would like to join the meeting by video link or by phone, please contact the clerk either by e mail or telephone (details above). If you are telephoning, please leave a message giving your name and contact number and the clerk will call you back.

Signature:  Clerk to Wigtoft Parish Council
Date: 27.10.20

1. Public Forum
2. Chairman's remarks.
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. To elect a new Vice Chairman.
6. Police Report.
7. Notes of the meetings held on 5.10.20 to be confirmed and signed as minutes.
8. Financial matters: Accounts for payment; budget figures and financial report.
9. Planning: Demolition of existing dwelling and single garage. Construction of new dwelling, with an enclosed walled garden and associated landscaping at Cade's Cottage, Hoffleet Road, Hoffleet Stow, Boston PE20 3AG
10. Correspondence.
11. Councillor's reports.
12. Clerk's report.
13. To decide which replacement Christmas Lights to order.
14. To agree the increase in price for HP Instant Ink from £6.66 per month to £8.33 per month.
15. To retrospectively agree to the clerk taking on additional temporary work to support Swineshead Parish Council.
16. To retrospectively agree to accepting the offer from P. Langford to help with setting up the new website.
17. To review the quarterly play area inspection undertaken by Cllr S Baxter and agree any actions required. To review the Covid inspection completed by Cllr S Brigham. To decide who will complete the monthly play area inspection and the 2 weekly Covid inspections for November.
18. To decide what action to take about the damaged notice board.
19. To continue the budget planning for the financial year commencing 1.4.21.
20. To amend the Bank signing mandate following the resignation of Cllr GW.
21. An update on the reporting of "Poor visibility when exiting on to A17 from Hipper Lane and Main Road" to LCC Highways.
22. To decide who will check the latest bank reconciliation.