

Monday, 5 December 2022

Councillor B Leggott
Chairman to the Council
C/o Clerk to Wigtoft Parish Council
6 Bennetts Mill Close
Woodhall Spa
LN10 6NA



Dear Councillor Leggott,

REF: REPORT OF MID YEAR INTERNAL AUDIT 2022/23

Thank you for asking me to conduct your Internal Audit for 2022/2023, I have followed the JPAG practitioners' Guide 2022.

Your Clerk promptly provided me with all paperwork requested to complete paper trails and I have been able to check other documentation on the Council's website.

Listed are my recommendations and observations, if you, the Council or your Clerk have any questions, please contact me.

1. Employers Liability Insurance is Mandatory for the Publication Scheme and could be published on the Council's website along with the Public Liability Insurance which a council is expected to have.
2. When the Councils Assets are inspected for Health and safety purposes, a record could be kept. This would help prove that the Council had not been negligent if anyone were to hurt themselves on Council property.

Yours Sincerely

V Clark

Mrs Victoria Clark

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