

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Peter Craven
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 5th October, 2020, commencing at 19:30. This meeting will be conducted via a video link due to exceptional circumstances. The business to be dealt with at the meeting is listed in the agenda.

If any members of the public would like to join the meeting by video link or by phone, please contact the clerk either by e mail or telephone (details above). If you are telephoning, please leave a message giving your name and contact number and the clerk will call you back.

Signature: _____ Clerk to Wigtoft Parish Council

Date: _____

1. Public Forum
2. Chairman's remarks.
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meetings held on 3.8.20 and 21.9.20 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: None
9. Correspondence.
10. Councillor's reports.
11. Clerk's report.
12. To review the risk assessment and agreed actions following the reopening of the play area/playing field. To review the annual play area inspection report and agree any actions required. To decide who will complete the monthly play area inspection for October.
13. To decide who is to purchase the tree for the wildlife garden and confirm a date to plant the tree and install the plaque in the wildlife garden (agreed in March 2020).
14. To reconsider the request for wheeled cart to carry equipment for the voluntary litter picking group.
15. To decide what action to take about the damaged notice board.
16. Feedback from PC & GW from Zoom training re risk assessment 11/8 and review of the current Risk Assessment.
17. To start the budget planning for the financial year commencing 1.4.21.
18. To agree any comments to be submitted to Boston Borough Council about the Statement of Licensing Policy, Licensing Act 2003.