

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Peter Craven
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 1st June 2020, commencing at 19:30. This meeting will be conducted via a video link due to exceptional circumstances. The business to be dealt with at the meeting is listed in the agenda.

If any members of the public would like to join the meeting by video link or by phone, please contact the clerk either by e mail or telephone (details above). If you are telephoning, please leave a message giving your name and contact number and the clerk will call you back.

Signature: _____ Clerk to Wigtoft Parish Council

Date: _____

1. Public Forum
2. Chairman's remarks.
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meeting held on 11.5.20 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: To discuss the reply received from planning about the questions raised at the last meeting in respect of planning application B/20/0120, proposed Biomass boiler with flue, The Conifers, Golden Grove, Wigtoft.
9. Correspondence.
10. Councillor's reports.
11. Clerk's report.
12. To receive and accept the report of the Internal Auditor and to discuss and agree the increase in cost from £100 to £112.50.
13. To approve the Certificate of Exemption to certify Wigtoft Parish Council as exempt from a limited assurance review for 1.4.19 to 31.3.20 under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
14. To complete, confirm and sign Section 1 (the Annual Governance Statement) of the Annual Governance and Accountability Return 2019/20.
15. To confirm and sign Section 2 (the Accounting Statements) of the Annual Governance and Accountability Return 2019/20.
16. To confirm who will check the bank reconciliation and agree how hand over of the relevant paperwork will work.
17. To decide if any action is needed about the playing field/play area.
18. An update on moving the existing litter bin by the post box to a more suitable location.
19. To discuss a request received from the Lincolnshire branch of the Marie Curie charity for a donation.
20. To discuss a request received for a small memorial brass plaque to be added to an existing bench outside the house of a resident who died recently