

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Simon Collingwood
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 5th November, 2018 commencing at 19:00 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature: Ann Fletcher Clerk to Wigtoft Parish Council

Date: 31-10-18

1. Public Forum
2. Chairman's remarks
3. To complete the declaration of office by new councillor, Graeme Wright.
4. Apologies for absence and reasons given.
5. To receive any declarations of interest in accordance with the Localism Act 2011.
6. Police Report.
7. Notes of the meeting held on 1.10.2018 to be confirmed and signed as minutes.
8. Financial matters: Accounts for payment; budget figures and financial report.
9. Planning: none received.
10. Correspondence.
11. Councillor's reports.
12. Clerk's report.
13. To review the play area inspection report and decide on any actions required. An update on the inspection of trees in the play area and to consider the quotation of £300 to reduce the row of trees at the play area adjacent to the path and road.
14. To start the budget planning process for 2019/2020.
15. To start the preparation of a Risk Management document.
16. To decide whether to participate in the County Council's Winter Self-Help and Mutual Aid scheme and to decide if any new grit bins are required.
17. To decide whether to participate in the "Emergency Text Alert" System (e mail from LCC)
18. An update on the Bank Mandate, online banking and debit card applications.
19. An update on Highways issues and the Community Speedwatch Scheme.
20. An update on the new General Data Protection Regulations (GDPR).
21. An update on the Notice Board repair.
22. An update on the Clerk hours and current situation.