

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Simon Collingwood

CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 3rd December, 2018 commencing at 19:00 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature: G. Fletcher Clerk to Wigtoft Parish Council

Date: 28.11.18

1. Public Forum
2. Chairman's remarks
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meeting held on 5.11.2018 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: B/18/0442 - Erection of single storey side extension to form link to annexe accommodation in converted barn granted under approval B/17/0230. The design of the barn conversion will be amended.
9. Correspondence.
10. Councillor's reports.
11. Clerk's report.
12. To accept and agree the bank reconciliation from 1.4.18 to 31.10.18 checked by Cllr SB.
13. To discuss and agree the HP Instant Ink facility at £7.99 per month.
14. To review the play area inspection report and decide on any actions required. This is linked to agenda item 15.
15. To continue the preparation of a Risk Management document.
16. To continue the budget planning process for 2019/2020.
17. To decide whether to join the Parish Agreement scheme for 2019-20 in respect of the cutting of highway verges.
18. To decide whether to comment on the review of polling districts and polling places by Boston Borough Council.
19. An update on the Bank Mandate, online banking and debit card applications.
20. An update on Highways issues and the Community Speedwatch Scheme.
21. Feedback from the Parish Liaison meeting 27.11.18 (AF and SC) and to receive feedback from the Liaison Meeting with Parish Clerks 30.10.18 (no representative from Wigtoft PC attended).
22. To discuss and agree the adoption of an Equal Opportunities Policy.
23. An update on the new General Data Protection Regulations (GDPR).
24. An update on the Notice Board repair.
25. To decide whether to complete the NALC survey regarding the merging of small councils.
26. To discuss the Christmas Lights.