

**WIGTOFT PARISH COUNCIL**  
c/o Homelands, Stump Cross Lane,  
Swineshead  
PE20 3JJ  
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**EMAIL:** wigtoftpc@gmail.com  
**WEBSITE:** www.parishes.lincolnshire.gov.uk/wigtoft

**CHAIRMAN:** Councillor Simon Collingwood  
**CLERK:** Ann Fletcher

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Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 1st October, 2018 commencing at 19:30 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature: Ann Fletcher Clerk to Wigtoft Parish Council

Date: 26/9/18

1. Public Forum
2. Chairman's remarks
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meeting held on 6.8.2018 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: none received.
9. Correspondence.
10. Councillor's reports.
11. Clerk's report, including an update on the annual audit.
12. To agree a payment of £200.00 for the annual audit.
13. To decide whether to arrange a half year internal audit.
14. To decide whether to make a donation to "Wigtoft News and Views" to assist with the extra cost for printing the Parish Council minutes.
15. To review the play area inspection report and decide on any actions required.
16. To agree a one-year arrangement with Premier Pest Services for mole control in the playing field at a cost of £472.50.
17. An update on the Bank Mandate, online banking and debit card applications.
18. An update on Highways issues and the Community Speedwatch Scheme, including feedback from Cllrs SC and BL from the meeting with a Highways representative on the 24<sup>th</sup> of September 2018.
19. To discuss the footpath outside the chicken farm.
20. An update on the new General Data Protection Regulations (GDPR).
21. An update on the Notice Board repairs.
22. To decide whether to organise an Annual Parish Meeting for next year.
23. To decide on the application for the vacancy for a Parish Councillor.