

**WIGTOFT PARISH COUNCIL**  
c/o Homelands, Stump Cross Lane,  
Swineshead  
PE20 3JJ  
**PHONE:** 07383 276892  
**EMAIL:** wigtoftpc@gmail.com  
**WEBSITE:** www.parishes.lincolnshire.gov.uk/wigtoft

**CHAIRMAN:** Councillor Simon Collingwood  
**CLERK:** Ann Fletcher

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Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 2nd July, 2018 commencing at 19:30 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature:                     *A Fletcher*                     Clerk to Wigtoft Parish Council

Date:                     26-6-18                    

1. Public Forum
2. Chairman's remarks
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meeting held on 4.6.2018 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: none received.
9. Correspondence.
10. Councillor's reports.
11. Clerk's report.
12. To discuss the next actions required for the Bank Mandate changes.
13. An update on Highways issues and amenity grass cutting.
14. An update on the new General Data Protection Regulations (GDPR) and to formally adopt the policies and procedures.
15. To discuss and agree the Code of Conduct to be adopted by the Council.
16. To discuss and agree the Standing Orders to be adopted by the council.
17. To discuss and agree the Communication Policy to be adopted by the Council.