

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Peter Craven
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 2nd December, 2019 commencing at 19:00 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature: Ann Fletcher Clerk to Wigtoft Parish Council

Date: 27-11-19

1. Public Forum
2. Chairman's remarks.
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meeting held on 4.11.19 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Planning: B/19/0447, Listed Building Consent for the erection of a single storey extension following relevant demolition of existing extension at Stanhope Cottage, Main Road, Wigtoft, PE20 2NX.
9. Correspondence.
10. Councillor's reports.
11. Clerk's report.
12. To discuss the quote of £600 for pruning trees in the play area.
13. To review the November monthly inspection undertaken by Cllr SB.
14. To complete the annual budget planning process.
15. To sign the tenancy agreement for the 4.6 acres of land adjacent to the A17.
16. To review the interim internal auditor's report.
17. To decide whether to pay for copies of planning applications or to continue with the present arrangement of Councillors viewing the plans online prior to plans being discussed at meetings.
18. To discuss the Clerk's review held earlier this evening.