

WIGTOFT PARISH COUNCIL
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CHAIRMAN: Councillor Peter Craven
CLERK: Ann Fletcher

Dear Councillor,

You are hereby summoned to attend the meeting of Wigtoft Parish Council, which will be held on Monday 3rd February, 2020 commencing at 19:00 in Wigtoft Village Hall. The business to be dealt with at the meeting is listed in the agenda.

The meeting will commence with a 10-minute public forum during which time members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Your attendance is necessary during this period.

Signature: Ann Fletcher Clerk to Wigtoft Parish Council

Date: 29-1-20

1. Public Forum
2. Chairman's remarks.
3. Apologies for absence and reasons given.
4. To receive any declarations of interest in accordance with the Localism Act 2011.
5. Police Report.
6. Notes of the meetings held on 2.12.19 and 9.12.19 to be confirmed and signed as minutes.
7. Financial matters: Accounts for payment; budget figures and financial report.
8. Correspondence.
9. Councillor's reports.
10. Clerk's report.
11. To review and decide on the quotes for the grass cutting for 2020.
12. To agree the dates for the meetings June 20 to May 21
13. To discuss the plans for the Annual Parish Meeting to be held prior to the March meeting on 2.3.20
14. To receive and review the November play area inspection undertaken by Cllr SB and the quarterly inspection undertaken by Cllr PC in December.
15. To decide who will complete the Bank Reconciliation check for the period 1.10.19 to 31.12.19.
16. To decide what action is needed in respect of the Christmas Lights following a report received by a member of the PCC and to review the amount of the donation agreed to the PCC for the electricity used to power the Christmas Lights.
17. To discuss and agree the increase in the annual training scheme cost from £75 to £85 notified on the 17th December 2019.
18. To decide what action to take regarding the e mail received about taking part in the Great British Spring Clean.
19. To review the membership of the Lincolnshire Association of Local Councils.
20. To review any regular payments.
21. To review the guidelines for Councillor's use of personal e mails